



**CALIFORNIA
SOUTHERN**
UNIVERSITY

A member of the American InterContinental University System

Achievement Grant Terms & Conditions

ELIGIBILITY:

- Learners must be employed with a Company that has entered into an agreement with the University to offer the Achievement Grant to their employees and be eligible to receive the Company tuition assistance meeting the minimum requirements of the Achievement Grant Program.
- Learners who have an outstanding tuition or payment plan(s) balance are ineligible to start utilizing the Achievement Grant program until the end of the current academic quarter and after any existing balance is resolved.
- Learners must complete and submit all required Achievement Grant program paperwork prior to the start of classes each session of enrollment.
- Learners' eligibility to receive the Achievement Grant may require approval by the Company in writing in accordance with any applicable Company policy. In addition, the University or the Company may remove a Learner from the Achievement Grant program at any time.
- Learners must maintain eligible employment with the Company (as defined by the Company) to receive and continue participation in the Achievement Grant Program. Learners no longer maintaining eligible employment with Company will lose their Achievement Grant Program eligibility at the end of their current term.
- The Achievement Grant is only available for degree programs specified by the University.
- Learners participating in the Achievement Grant may not accelerate their course load. There is a maximum course load allowed each session/quarter while participating in the Achievement Grant.
- Learners receiving two (2) unsuccessful grades (as defined by Company policy) may affect the Learner's ability to continue to participate in the Achievement Grant Program.
- Loss of eligibility from the qualified employer tuition assistance policy may result in the Learner becoming responsible for payment of the relevant term's tuition costs. Additionally, the Learner will no longer be eligible for the Achievement Grant so the grant will no longer be applied in future sessions.
- All applicable CalSouthern General Grant Conditions must be met as outlined in the University Catalog.

TUITION:

- The Achievement Grant covers direct education-related costs, which include tuition for all eligible degree program courses, application fee, administrative fee, technology fee, and graduation fee. Learners are responsible for expenses outside of those paid by the Achievement Grant, including but not limited to, book fees, transcript and records request fees.
- The Achievement Grant will cover any approved term so long as a Learner remains eligible for the Achievement Grant, is eligible for the minimum Company tuition assistance necessary and the Company continues to participate in the Achievement Grant program.
- Tuition Assistance funds will be due to the University, for any session in which the Learner receives at least one successful grade (as defined by company policy).
- Learners are responsible for ensuring tuition assistance funds are remitted to the University in accordance with the terms of Company's Tuition Assistance/Reimbursement Policy. If the University does not receive payment as a result of the Learner's failure to take the necessary steps outlined in their Company's tuition assistance policy (including but not limited to submission of grades to employer, third party tuition assistance provider or accuracy of tuition assistance application submission) the Learner will become responsible for payment of the unpaid tuition costs and the Learner will be billed directly for these costs.